

NOTICE TO COUNSEL

New procedures for **preference cases** to begin on December 2, 2013.

Motions for Preference will continue to be calendared and heard in Department 324.

If a preference motion is granted, and only if it is granted, the following will apply:

1. All further status conferences will continue to be heard in Department 324.
2. All final status conferences will continue to be heard in Department 324.
3. In order to insure that all documents reach the right courtroom, all documents filed on a preference case shall indicate below the case number on each filing "Preference Motion Granted." (See sample "Exhibit A" attached).
4. All law and motion and *ex partes* will be heard in Department 37, Stanley Mosk Courthouse, before the Honorable Marc Marmaro.

Procedure for setting motions and filing documents for Judge Marmaro is as follows:

1. Original motions and documents are to be filed at the filing window at CCW.
2. Courtesy copies are to be delivered directly to Dept. 37, Stanley Mosk Courthouse.
3. *Ex parte* documents are to be filed directly in Dept. 37 after payment of the fee at the filing window in Room 102, Stanley Mosk Courthouse.
4. Motions are to be set for hearing on Fridays at 8:30 a.m. Hearing dates do not have to be reserved, but should be set by the attorney.
5. *Ex partes* are to be noticed for 8:30 a.m. any day of the week, with courtesy documents to be provided to Judge Marmaro by 3:00 p.m. the day before the hearing.
6. Counsel are to immediately notify Judge Marmaro if a case has settled or if a motion is being taken off calendar.

Department 37 information:

**Room 413, Stanley Mosk Courthouse
Courtroom Telephone No.: 213-974-5649**

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EXHIBIT A

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF LOS ANGELES**

Coordinated Proceeding
Special Title (Rule 3.550)

Case No.: JCCP 4674

LAOSD ASBESTOS CASES

Doe 1,

Case No.: BCxxxxxx

Plaintiff,

(Preference Motion Granted)

vs.

MOTION FOR SUMMARY JUDGMENT;
MOTION FOR SUMMARY
ADJUDICATION

Doe ,

Defendants.

DATED:

Attorney